

# Unionville Public School Advisory Council Minutes

Tuesday, November 21, 2006

## **Attendance:**

**Council Members present:** Gary Crosby, JP Gagnon, Steve Gardner (Principal), Karen Harvey, Connie Prentice, Jeffrey Smith, Kelly Smyth, Karyn Toon, Earlene Worrall, Andrew Yip

**Council Members absent:** Christine Gowe, Barbara Hockin, Tara Tomlinson, Al Mainprize (Vice Principal)

**Teacher Reps present:** None

**Guests present:** Bonnie Weeden

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## **A. Overview**

### **B. Meeting Minutes – October 2006**

- Motion for approval of the October minutes made by Gary Crosby and seconded by Karyn Toon. Minutes approved.

### **C. Financials – Gary Crosby – October 2006**

- Motion for approval of the Oct 31 financial statement made by JP Gagnon and seconded by Kelly Smyth. Financial statement approved.

### **D. Environmental Committee Update – Connie Prentice**

- Report attached.

## **E. Action Teams - Status**

### **a) House Colours – Karyn Toon**

- Implemented grade 7/8 volunteer champions for each house colour. Went to classes on Nov 17 to drum up interest.
- For next year, potential to relook colours. Some issue with wearing white clothes in winter months, for example.
- Schedule now posted on website.
- Two activities were organized to help students identify who else is in their house (names posted on colour boards / students signed house colour bristol board in main hall).

### **b) Community Outreach – Steve Gardner for Christine Gowe**

- Salvation Army baskets underway. Letters issued November 27 with request for particular items by class. December 14 deadline for items.
- Presentation will be made to Salvation Army at Dec 15 holiday assembly (9:30). Karyn will follow-up with Economist re coverage since also a House Colour day.

### **d) Miscellaneous Notes**

- Karen: Retirement tea for Miss Hlynka on Dec 15 at 11:00 in the staff room.
- Earlene: Just noticed UPSAC bulletin board in hall. Earlene will post current council members on board, also both fundraising letters and an update re funds donated to date.

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- Discussion re fundraising: For next year, lay out projects and \$ needed, set target. Need teacher requirements in Sept/Oct in order to clarify benefits of dollars raised. Agreed to address in April or May.

## **F. School Update – Principal’s Report - Steve Gardner**

- Report follows, with discussion points inserted:

### Administrator’s Report – November 2006

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1. EQAO discussion follow-up re. Comparison of Grade 6 cohort group (2002-03 and 2005-06). Please refer to attached slide.
  - Previously issued.
2. Our electives committee is working hard on creating a varied and exciting program for February. February 6<sup>th</sup> and 13<sup>th</sup> are UPS elective days (Tuesday). The electives program will involve Kindergarten to Grade 8. Students will have an opportunity to select 2 sessions AM/PM. February 6<sup>th</sup> - Science and Technology focus and February 13<sup>th</sup> - Art and Music focus. Grades 6-8 will be skiing at Mount St. Louis.
  - Junior grades more an in-house execution with focus as above.
  - 2 half days; could not productively fill full day.
3. The UPS Cross Country recognition/celebration assembly was a wonderful success. All of our runners were recognized with a UPS participation ribbon and a presentation was made to Mrs. T. Burton. Mr. Yip created and presented a fantastic slide show from pictures he took at the 2 meets.
  - Investigating opportunity for families to get copies of CD.
4. Students will be bringing home a zip lock bag with the hot lunch menu/order form this week. The bags are part of UPS’s commitment to the environment and the boomerang lunch program. Students are asked to bring home any uneaten food/food waste in the bag.
  - Agreed to let parents know that UPS receives a portion of the profits from hot lunches. To be communicated in Pawprints.
  - \$6500 benefit last year.
  - Discussion around portion size, wondering if portions could be smaller for younger grades. Noted that portions already reduced in size this year, resulting in less waste.
5. Stucco work that was completed at the front and back of school is complete. Painters to come back to adjust paint colour (lighten).

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6. December 1<sup>st</sup> is the Unionville Candlelight Parade. Mrs. Dewberry and Mr. Stokes are organizing UPS's participation. Mrs. Dewberry has organized a group of students to sing in the parade. Mr. Stokes has organized a group of instrumental students to play in the parade also.
- Grades 1 to 8 participating. Will be walking this year. 40+ participants.

Other:

- Reviewed handouts regarding report cards.
- Sheet re understanding reports will be issued along with report cards.
- Level 3 still means meeting expectations, level 4 means above. However, terminology implies a shift in interpretation (3 equates to "considerable effectiveness", 4 to "thorough/high degree of effectiveness"). Steve assures that no shift, just the new way schools are requested to report on performance.

## **G. Budget Requests for 2006/07 School Year – Gary Crosby, Steve Gardner**

- Gary's pre-issuing of a thorough summary allowed council to focus on questions and discussion rather than reviewing each request.
- These are the majority of the requests for the year. As context, we can afford to do all 5 proposed projects if considered worthy.
- From a financial perspective, Gary and Steve are comfortable spending the \$16,000 proposed. This leaves approximately \$2,000 unallocated (per Gary's summary, updated for additional donations in interim).
- Questions around Literacy Program. Steve explained. Will assist with continuity K-8, also consistency between classes. Goes beyond levelled books; seen and unseen copy, take-home program, also writing support (Lucy Calkin series – highly effective in other schools). Will help raise the bar.
- Re Adopt a Player, UPS one of two schools selected in York Region. Steve will cover from school budget if not approved here.
- Painted Games have 5 year life. Could cost <\$1500 given current games and space available, may not install all games listed. Will not replace those already in place.
- Three quotes received for Tuba.
- Questions around components of Computer Tech. If we remove items from package, lose discount so not saving as much.
- Outcome: Everything passed. All received at least the required 6 votes.
- UPS Constitution: Appendix E to be reviewed next meeting (Jan).

**H. Meeting Adjourned** 9:10 p.m.

**Agreed that no December meeting. Next meeting January 16.**